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Governor

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
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ANDREW K. CLINGER
Director

GREG SMITH
Purchasing Administrator

June 10, 2011

MEMORANDUM

To: All State Agencies, the Nevada System of Higher Education, the Court System, the Legislative Counsel Bureau and all Political Subdivisions within the State of Nevada

From: Greg Smith, Administrator

Subject: Redemtech – IT Asset Recycling

The Purchasing Division has entered into a six (6) month pilot contract with Redemtech, an IT Asset Recycler, to evaluate the refurbishment and recyclable value of the state's excess IT equipment. This contract is in effect now through September 30, 2011 and **use of this contract is mandatory** for state agencies in the Carson City and Reno areas. Procedures for pick-ups are posted on the Purchasing Division's website at <http://purchasing.state.nv.us> under the "Property Management Program" link. All other agency locations may continue with the regular IT excess procedures also posted on the Purchasing Division website.

As a reminder, agencies will need to continue to comply with the Department of Information Technology's data security standards before disposing of any IT equipment to the Purchasing Division.

For more information regarding Redemtech, please visit www.redemtech.com.

Should you require additional information, please contact Marie Gullet at (775) 684-1835 or via mail at mgullet@purchasing.state.nv.us.

Purchasing 2011-15

Please visit our website at <http://purchasing.state.nv.us>